

Monday, February 26, 2018

1. CALL TO ORDER - Time _____

- a) Call to Order
- b) Statement of Publication
- c) Roll Call

2. OLD BUSINESS:

-If the following Ordinance(s) were introduced at the Council meeting they will be listed for Public Hearing and Adoption on February 26, 2018.

3. NEW BUSINESS:**4. COMMUNICATIONS & COMMITTEE REPORTS****DISPOSITION****➤ ADMINISTRATIVE & FINANCE – Councilwoman Novak****A) Minutes & Departmental Reports:****Move the following Minutes/Reports be Received & Filed:**

- 1) Municipal Clerk's 2017 Year End Report and monthly report for the month of January, 2018.
- 2) CFO's Investment Activity report for the month of December, 2017 and January, 2018.
- 3) Office on Aging Supervisor's report for the month of January, 2018.
- 4) Board of Education Minutes of January 16, 2018.

- Receive & File**B) Applications for **Bingo/Raffle Licenses** received from the following Organizations:**

- 1) **Zeta Phi Beta Soririty – Omega Mu Zeta** to conduct an On Premise Draw (Tricky Tray) on March 31, 2018 at the VFW, Jernee Mill Rd. (RA:2173).
- 2) **McDivitt PTA** to conduct a Casino Night on April 13, 2018 at the Sayreville VFW (RA:2174 & 2166).
- 3) **Sayreville River Dogs Blue** to conduct an On-Premise 50/50 and an On-Premise Draw (Tricky Tray) Draw on March 24, 2018 at the Sayreville Senior Center. (RA:2175 & 2176) (1-3) Approve/Deny

C) Tax Appeal received from the following:

- 1) Gerdau Amersteel Sayreville, Inc., 101 North Crossman Rd., Blk. 246, Lot 1.05
- 2) Gerdau Amersteel, US, Inc., Block 246, Lot 1.074, Off Main Street
- 3) Sattar, Mohammed, Block 206, Lot 14.01, 20 Strek Drive

- Forward to Tax Counsel

D) Request received from Tax Collector for a Resolution authorizing the refund a portion of 2017 taxes in the amount of \$460.56, due to the **approval of a 100% Disabled Veteran Tax Exemption by the Tax Assessor effective December 7, 2017.
(Clerk to Prepare **Resolution**.)**

- Approve / Deny

E) Notice received from JCP&L of a proposed increase in the company's Remediation Adjustment Clause to recover costs incurred in environmental remediation of manufactured gas plant sites.

- Received & File

F) Committee Reports: 1) _____

➤ **PLANNING & ZONING – Councilman Lembo**

A) **Minutes & Departmental Reports:**

Move the following minutes be received and filed:

- 1) Planning Board minutes of January 3, 2018.
- 2) Construction Officials report, Zoning and Code Enforcement and reports, all for the month of January, 2018.
- 3) Fire Prevention report for the month of January, 2018.

** 4) Housing Authority Minutes of December 12, 2017 and January 9, 2018.

- Receive & File

B) Application for Temporary Trailer License received from Vericom Construction to place one (1) Construction Office Trailer on K Sayreville Assoc. property, Blk. 368.19, Lot 1, 7 No. Ernston Road, Parlin.

- Approve / Deny

C) **Notice to Adjacent Property Owners** received from:

- 1) Retlaw 967, LLC will appear before the Zoning Board with respect to property known as Block 440, Lots 3.01, 3.01-B02 for the purpose of conducting a Whispering Woods hearing to consider and approve a proposed settlement reached between the applicant and Crestview of Sayreville and the Zoning Board to construct a Wawa Food Market/Convenience Store and Fueling Station of the property.

- Receive & File

D) Committee Reports: 1) _____

➤ **PUBLIC SAFETY – Councilman Buchanan**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Board of Health Minutes of January, 2018.
- 2) Court Admin. report for the month of January, 2018.

- Receive & File

B) **Request to Travel** received from:

- 1) Morgan Hose & Chemical Co. No. 1 to travel to Matawan Fire House, Matawan, NJ to attend a St. Patrick's Day Parade on March 16, 2018.

- Approve/Deny

** C) Application for membership as a Firefighter received from Al'Nasir Hand and accepted by Melrose Hose Co. No. 1 at their December 4, 2017 meeting.

- Accept/Deny

D) Committee Reports: 1) _____

➤ **RECREATION – Councilman Melendez**

A) **Minutes & Departmental Reports:**

Move the following minutes be received and filed:

- 1) Recreation Advisory Board minutes of February 1, 2018
- 2) Recreation Director's report for the month of January, 2018

- Receive & File

B) Authorization to establishing the following **Recreation Programs and fees** associated with said programs:

- Junior Police Academy (Youth Summer Program)
5 Day Camp - \$100. Residents

- Approve/Deny
(Resolution)

C) Committee Reports: 1) _____

AGENDA SESSION AGENDA
FEBRUARY 23, 2018

➤ **WATER & SEWER/ENVIRONMENTAL – Councilman Grillo**

A) **Minutes & Departmental Reports:**

- 1) Water & Sewer Director's 2017 Annual Report and report for the month of January, 2018.

- Receive & File

B) Committee Reports: 1) _____

➤ **PUBLIC WORKS – Council President Kilpatrick**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Rent Leveling Board Minutes of February 13, 2018
2) Public Works Supervisors' reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of January, 2018.

- Receive & File

- B) **Letter of resignation** received from Anthony Rambhajan from his position as laborer in the DPW, Parks Division, effective March 2, 2018.

- Receive & File

C) Committee Reports: 1) _____

➤ **MAYOR – Kennedy O'Brien**

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**
- Admin. & Finance

- 1) Authorizing the submission of an application for grant funding under the Safe and Secure Communities Program.
2) Authorization to appoint a Real Estate Financial Advisory Service for services associated with COAH litigation.

- Planning & Zoning

- Public Safety

- ** 1) Authorization to appoint Kristal M. Manion, Clerk I in the Municipal Court, effective, March 16, 2018.

- Public Works

- 1) Authorization to award contract for carpet replacement at the Sayreville Emergency Squad to Commercial Interiors Direct of Riverdale, NJ through ESCNJ Contract #14/15-64 in an amount not to exceed \$25,415.15.

- Recreation

- 1) Authorization to increase salary cap for Jr & Sr. Instructors in the Recreation Dept.
Jr. Instructor Min. \$10. - Max \$16.
Sr. Instructor Min. \$10. - Max \$22.

- 2) Authorization to amend Section 2-15.5 and 17-4 of the Revised General Ordinances of the Borough of Sayreville, removing fee schedule no longer used, skate park section and amending Boat Launch Facility.

AGENDA SESSION AGENDA
FEBRUARY 23, 2018

- Water & Sewer

- 1) Authorization to appoint Kenny Huff as Laborer in the Water and Sewer Dept. replacing Steve Noonan (resigned).

➤ **C.F.O. - Wayne Kronowski**

- 1) Transfer Resolution.

- 2) Introduction of Budget

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) Duhernal Well Maintenance & Redevelopment Services – Change Order (Report Attached)

- 2) Ernston Road / Singer Court Intersection – Review of Traffic Issues (Report Attached).

- 3) Main Street / White Oaks Intersection – Acceptance of Traffic Signal (Verbal Report).

- 4) Improvements to Haag Street – Receipt of Bids (Verbal Report).

➤ **BOROUGH ATTORNEY - Michael DuPont**

5. EXECUTIVE SESSION (Motion to enter into closed session)

-- Motion to Reconvene Time: _____

6. PUBLIC PORTION Mayor will open to public – ***5 Minute Limitation.**

7. ADJOURNMENT